PRESENT: Carroll, Koonce, Steinle, Ford, Jones, Krause, Mitchell, Johnson, McPherson, and Orozco

ABSENT:

A. CALL TO ORDER: 5:31 p.m.

B. APPROVE MINUTES:
1. Approve October 2019 minutes.

   ACTION: Approve October 2019 minutes.
   Motion: Steinle
   Second: Orozco

   RESULT: Motion carried unanimously 6-0
   Ayes: Steinle, Orozco, Carroll, Ford, Krause, and Mitchell
   Absent: Koonce, Jones, Johnson, and McPherson

C. AGENDA ITEMS:

1. SAB ADMINISTRATION:
The city is starting to use a new software for advisory board management. This means that the agendas and minutes will be stored online and will be more easily searchable. Links to the agenda and minutes will continue to be on the Sustainability Advisory Board webpage until the end of 2019, and then will transition to lawrenceks.civicweb.net/ with other boards and the City Commission.

2. PRESENTATION:
   a) Municipal Services & Operations (MSO) Department: Introduce new staff, reorganization, relevant operations
      Dave Wagner, Director of MSO
      Trevor Flynn, MSO General Manager- Environment, Health & Science
      Aveen Noori, Environmental Manager
      Josh Toevs, Water Quality Lab Manager
Kay Johnson, Allison Koonce, and Kira McPherson arrived during the presentation.

3. **SUBCOMMITTEE REPORT:**

   a) Renewable Energy Subcommittee

   *Lawrence SAB 100% Renewable Energy DRAFT*

   **ACTION:** Recommend that the City Commission adopt a policy via an ordinance to achieve use of 100% clean, renewable energy according to the following:
   - by 2025 for electricity in municipal operations,
   - 2040 for all energy sectors in municipal operations,
   - 2035 for electricity community-wide, and
   - 2050 for all energy sectors community-wide

   Motion: Orozco
   Second: Steinle

   **RESULT:** Motion carried unanimously 9-0

   Ayes: Carroll, Koonce, Steinle, Ford, Krause, Mitchell, Johnson, McPherson, and Orozco
   Absent: Jones

4. **STAFF REPORT:**

   There are opportunities for the public and businesses to share their thoughts about recommendations to reduce plastic bags:

   - **Public Listening Session #1**
     - Friday, Nov. 22 at 10 a.m.
     - City Commission Room at City Hall, 6 E 6th St, Lawrence, Kan.

   - **Public Listening Session #2**
     - Friday, Nov. 22 at 5 p.m.
     - Union Pacific Depot Theater Room, 402 N 2nd Street, Lawrence, Kan.

   If unable to attend either public listening session, there is an online survey available on the Lawrence Listens platform. Please either fill out the survey from our website (lawrenceks.org/lawrence-listens) or send any comments via email to sustainability@lawrenceks.org.

5. **FUTURE AGENDA ITEMS:**

   a) Single-stream recycling and end markets - December

   b) Single-use plastics discussion - December
c) Lawrence air quality analysis & Microplastics – December

d) Affordable Housing Taskforce and energy- January 2020

e) SAB Elections- January 2020

6. MEMBER UPDATES:

D. PUBLIC COMMENT:
The Commission heard public comment on items and issues not scheduled on the agenda.

E. ADJOURNMENT
7:52 p.m.